

MAKO STREET HOLIDAY HOME

22A Mako Street, Oneroa, Waiheke Island

Taxis are available at the wharf, or you may catch a bus to the first stop at Oneroa. Walk up the hill, keeping right at the fork - the house is on the right.

CHECK IN: from 3pm CHECK OUT: before 2pm

EXECUTE KEYS

The code to the lock box containing the house keys will be sent to you prior to your stay.

The keys MUST be returned to the lockbox before you return home and the lockbox locked by randomly tumbling the numbers away from the entry code!!

ACCOMMODATION

The home can accommodate 4 people

Bedroom One: 1 Queen bed; Bedroom Two: 2 single beds

BATHROOM FACILITIES

Shower and vanity

Separate Toilet

KITCHEN AND LAUNDRY FACILITIES

Fully equipped kitchen, washing machine

? LINEN

Provided

Duvet inners, blankets, pillows, mattress and pillow protectors. Extra blankets may be required in winter.

You will need to bring

Your **OWN** sheets and/or duvet covers, and pillowcases (existing duvet covers and pillowcases are for protection only). Bath towels and beach towels.

SUPPLIES

You will need to bring

Toilet Rolls and hand cleaning liquids or soaps

Tea towels

Basic cleaning materials (cloths, sponges, etc)

Basic cleaning products including anti-bacterial cleaner or disinfectant, septic tank safe dishwashing liquid, shower, toilet, and floor cleaners.

HEATING

A Heat Pump is situated in the living area

Switch the Heat Pump OFF when you leave the premises - Do NOT leave the Heat Pump on when the property is unoccupied.

MOBILE / INTERNET

Mobile phone coverage is available

Wi-Fi is provided. The SSID and password are detailed on the face of the modem.

Do NOT switch off the Wi-fi!

ENTERTAINMENT

Smart TV

Apps such as Netflix are available, however if you log in to your own account, remember to log out when you leave to prevent the next guests from accessing your account!

PETS

Whilst pets are welcome in our holiday home they are not permitted in the bedrooms or on the furniture. They must be kept under full control of the owner whilst on the premises, and local bylaws must be followed.

Prior to vacating the Holiday Home all evidence of a pet being present must be removed through effective and diligent cleaning of the property.

2 WASTE

Leftover meat, fish, fish carcasses or fish scales *must* be wrapped securely and must NOT be left in the rubbish bins on the property.

Do NOT put grease or food waste down the sink or drains.

Do NOT flush baby wipes, sanitary pads, tampons, or other foreign objects down the toilet.

RUBBISH COLLECTION AND DISPOSAL

Rubbish Collection is currently on a Tuesday morning.

Should you be staying at the property when the usual rubbish and recycling collection cycle occurs, please ensure the bins are placed on the kerbside and returned to the house after collection.

- Recyclable and perishable goods must be placed into the appropriate bins, complying with the local Council restrictions and/or requirements.
- Rubbish, recycling and food scraps bin information can be found on the Auckland Council website -Find your rubbish, recycling, and food scraps collection day

Should rubbish collection NOT be scheduled whilst you are staying at the property, please take your rubbish home with you, or drop it off at the local recycling station on Ostend Road.

- Please note that Council inspects recycling bins before collection to ensure that "recycling waste only" is placed in the bins
- If rubbish is left in the recycling bins, is not placed out for collection and/or not sorted according to council requirements, you may be liable to pay for costs associated with waste removal.

WATER

The water supply is TANK water only. **Please conserve water** by having limited short showers and using the public shower by the beach whenever possible

Use the washing machine only when necessary - a laundromat is situated in Tahi Road if any washing is required.

There is a 30 – 40 day lead time on water deliveries throughout summer. Turn off all taps

Please monitor the water tank level and let us know *immediately* if water levels are running low.

BURST WATER PIPES

In an emergency and the unlikely event of a burst water pipe or water leak/flood in the house, turn off the water supply by turning off the power switch on the water pump situated underneath the house. In addition, turn off the water outlet valve on the hot water cylinder situated in the hallway linen cupboard.

Call the Emergency Contact number immediately

SEPTIC TANK

Using too much water, bleach, non-septic tank compliant cleaning products, or putting grease down the drain, seriously harms the septic tank chemical process.

Do not flush wet wipes, sanitary pads, tampons, or other foreign objects down the toilet as these also destroy the septic tank chemical process.

POWER

In the event of a power outage contact Mercury for information in the first instance https://www.mercury.co.nz/help-and-support/outages-and-faults

Please leave power ON when vacating the premises.

Do NOT turn off the fridge, TV OR WiFi!

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If a Guest and/or Member has a safety concern, or if there is a near miss, incident, or accident, the "Near Miss Report Form" and/or the "Accident Report Form" which can be found in the <u>Club Documents</u> on the ASSCI website, must be completed and forwarded to the Committee.

Proof HEALTH & SAFETY – ELECTRICAL DEVICES

Multi-Boards & Adaptors - If used correctly, multi socket boards are safe, but if overloaded, worn or damaged, they can cause a fire or electric shock. *Only* use a power board with an overload protection device. Do NOT 'piggyback', multiple adapters, and extension leads, plugging one power-board into another is very dangerous!

FIRE SAFETY

Smoke detectors are fitted throughout

Fire Extinguishers are located at strategic points in the home

A Fire Blanket is in the kitchen area

Please report missing or malfunctioning items

DAMAGES, BREAKAGES OR MISSING ITEMS

Please complete and submit the <u>Feedback Form</u> to let us know if there items missing or if anything has been damaged or broken

EXIT CLEAN

The house must be left *clean* on vacating the property – please refer to the Holiday Home <u>Housekeeping Rules</u> for our cleaning protocol.

Please leave the property in a condition that you would expect to find it.

A charge may apply if the next occupant reports extra cleaning is necessary.

SUGGESTIONS & FEEDBACK

To help us maintain our Club's home for your enjoyment, please complete and submit the <u>Feedback Form</u> We welcome all suggestions and feedback!